



## LICENSING COMMITTEE

**Date: Thursday, 2 December 2021**  
**Time: 10.30am,**  
**Location: Council Chamber**  
**Contact: Ramin Shams - 01438 242308**

Members: Councillors: M McKay (Chair), L Rossati (Vice-Chair), D Bainbridge, R Broom, A Brown, J Hanafin, L Harrington, L Kelly, G Lawrence, A McGuinness, L Martin-Haugh, M Notley, C Parris and G Snell

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## AGENDA

### PART 1

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2. MINUTES**

To approve as a correct record the Minutes of the previous meeting held on Tuesday 19 October 2021.

Pages 3 – 10

**3. LICENSING APPLICATIONS - PROCEDURE**

To note the procedure for the Hearing of Licence Applications.

Pages 11 – 12

**4. APPLICATION FOR A VARIATION OF PREMISES LICENCE - THE CROOKED BILLET PUBLIC HOUSE - SYMONDS GREEN LANE, SYMONDS GREEN STEVENAGE, SG1 2HP**

To determine an application for a variation of premises licence - The Crooked Billet Public House - Symonds Green Lane, Symonds Green Stevenage, SG1 2HP.

Pages 13 – 60

**5. URGENT PART 1 BUSINESS**

**6. EXCLUSION OF PUBLIC AND PRESS**

**7. URGENT PART II BUSINESS**

**NOTE: Links to Part 1 Background Documents are shown on the last page of the individual report, where this is not the case they may be viewed by using the following link to agendas for Executive meetings and then opening the agenda for Thursday, 2 December 2021 – <http://www.stevenage.gov.uk/have-your-say/council-meetings/161153/>**

Agenda Published **24 November 2021**

STEVENAGE BOROUGH COUNCIL

## LICENSING COMMITTEE MINUTES

Date: Tuesday, 19 October 2021

Time: 10.30am

Place: Council Chamber

**Present:** Councillors: Maureen McKay (Chair), Margaret Notley, Rob Broom, Claire Parris and Graham Snell

**Start / End Time:** Start Time: 10.30am  
End Time: 12.40pm

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were submitted on behalf of Councillors Doug Bainbridge, Adrian Brown, Jody Hanafin, Liz Harrington, Lizzy Kelly, Graham Lawrence, Andy McGuinness, Lin Marin-Haugh and Loraine Rossati.

There were no declarations of interest.

### 2 MINUTES

It was **RESOLVED** that the Minutes of the meeting of the Licensing Committee held on 16 August 2021 be approved as a correct record and signed by the Chair.

### 3 LICENSING APPLICATIONS - PROCEDURE

The Procedure for the hearing of Licensing Applications was noted.

### 4 APPLICATION TO REVIEW A PREMISES LICENCE - IBIS HOTEL, THE FORUM, DANESTRETE, STEVENAGE

The Chair welcomed all parties to the meeting and all those present introduced themselves.

The Commercial and Licensing Manager presented a report outlining details of an application made by Hertfordshire Constabulary for a review of the premises licence for the Ibis Hotel, The Forum, Danestrete, Stevenage. The application was made in connection with the Licensing Objective of the prevention of crime and disorder and the protection of children from harm. The application followed a number of incidents that had occurred at the Hotel including potential child abuse and the inadequacy of the provision of CCTV coverage which had hindered the investigation of these incidents.

The Licensing Authority had also recommended changes to the premises license conditions as a result of the incidents, the lack of CCTV provision and the lack of an

incident log and refusals log on the premises.

The Chair thanked the Licensing Officer and invited representations from the Police and Responsible Authority.

Gillian Ackroyd, Licensing Officer Stevenage Police, DS Katie Northway (on behalf of DC Afolabi) and PC Sarah Lane, addressed the Committee and read out their statements in relation to their enquiries conducted at the Ibis Hotel.

The Committee noted that there had been constructive partnership working since the visit to the Hotel on 4 August 2021 when the failure of the CCTV system was identified along with the lack of an Incident Log and Refusals Log. However, a recent visit to the Hotel by the Stevenage Borough Council Licensing Officer and the Police had confirmed that a new CCTV system had been installed and an Incident log and Refusals Book established.

In response to questions from Members, it was confirmed that the new CCTV system covered all public areas in the Hotel, with monitors in the office in the reception area and downloads from the system could be done on site. The Hotel Manager had been trained in the use of the system and additional training was being rolled out to other staff members.

The Chair then invited Julia Palmer, representing the Hotel to address the Committee. Ms Palmer confirmed the Company's willingness to work in partnership with the Stevenage Borough Council Licensing Team and with the Police. She raised the following points:

- A new CCTV system had been installed and appropriate training would be given to staff;
- Support and assistance would be given to ensure that Child Sexual Exploitation (CSE) training and awareness was rolled out to staff members including high level training for the Hotel Manager;
- With the exception of 4 hours in the afternoon 2 members of staff would be on shift;
- The Company had agreed to give up the right to off sales;
- The conditions related to CCTV, incident logs, training and Challenge 25 would now cover the whole site.

In response to further questions from Members, it was confirmed that effectively all Hotel staff would receive a level of CSE training, with the Hotel manager receiving high level training through the BII (British Institute of Innkeepers) which was the main body overseeing the industry. The age verification process, Challenge 25 would be applied to all areas of the business including accommodation booking, not just licensable activities.

After all parties had been given the opportunity to sum up their cases, the Chair asked the applicant, objectors and Licensing Officers to leave the meeting whilst the Committee considered the evidence presented.

During their deliberations, members expressed concern regarding the level of CSE

and Safeguarding training, safe staff practices and lone working and the extent of the anti-social behaviour in and around the Hotel which also impacted on the wider community.

Following due consideration, all parties were invited back into the meeting.

The Chair advised all those present that the Committee remained extremely concerned to ensure that all those visiting, staying at, and working at the hotel were kept safe.

The Committee noted that a revised set of licensing conditions had been discussed and proposed, and that it had been invited to consider the substitution of these conditions for those currently in place, including the removal of the Hotel's Licence for Off-sales.

The Committee also sought assurances on the following issues:

1. **Safeguarding and CSE Training** – The Committee stressed its concerns about the need to keep children in the Borough safe. The Committee noted that the Hotel is working with colleagues in the Police to undertake Halo training. The Committee requested to receive written confirmation from the Hotel that the training is complete and a schedule setting out when refresher training will be undertaken. The Committee also invited the Hotel to liaise with the Hertfordshire Safeguarding Children's Partnership and establish what wider safeguarding training should be provided.
2. **Safe Staffing and Whistleblowing** – The Committee was concerned to hear that some Members of staff felt unsafe at work and were concerned that this might impact on their ability and willingness to challenge those visiting the Hotel.

Accordingly, the Committee would be grateful to receive written assurance on:

- The Hotel's Safe Staff and Lone Working Policy; and
  - The Hotel's Whistleblowing Policy.
3. **Cumulative Impact Assessment** – The Committee was concerned to read about the extent of anti-social behaviour and potentially criminal behaviour in and around the Hotel. The Committee was concerned to ensure that this issue is investigated and any wider community impact caused by the night time economy is understood. Stevenage Borough Council officers were requested to undertake a cumulative impact assessment (in accordance with the Guidance issued under Section 182 of the 2003 Act) and to report to this Committee in due course.
  4. **Monitoring Implementation of Licence Conditions** – The Committee requested that the Council's Licensing Officer takes reasonable steps to attend the Hotel and report back to the Committee in due course on the implementation of the CCTV system, the Incident Log and the Refusal log.

## Decision of the Licensing Committee

The Committee **RESOLVED** that it was proportionate and reasonable to amend the current licence conditions in accordance with the following conditions:

1. Alcohol shall not be sold except during the permitted hours shown in Part J – the sale by retail of alcohol for consumption ON the premises only.
2. The above restrictions do not prohibit :
  - a) The consumption of alcohol on the premises during the first twenty minutes after the above hours
  - b) The taking of alcohol from the premises (unless the alcohol is supplied or taken in an open vessel) during the first twenty minutes after the above hours
  - c) The consumption of alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
  - d) The consumption of alcohol on the premises by or the taking sale or supply of alcohol to any person residing in the licensed premises.
  - e) the sale or supply of alcohol to any canteen or mess being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of HM naval military or air forces.
  - f) The sale of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by the resident or the consumption of alcohol by persons so supplied.
  - g) The supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence or the consumption of liquor so supplied.
  - h) The provision of authorised licensable activities during the approved hours and on the agreed conditions in the Forum, the first floor function and banqueting suite ('the Function Suite').
3. The premises will be equipped with a CCTV system that covers all the entrances and exits to the Hotel all the public areas of the Hotel including the Function Suite, all the areas that serve Hotel residents and visitors to the Function Suite, and all the corridors and other open areas on the floors where

Hotel residents have their rooms. The quality of the images should be of a standard that is acceptable to the Hertfordshire Constabulary including a full image of the faces of people entering the premises to such a standard that the images can be used for identification purposes. The CCTV will be in operation and recording 24 hours a day.

4. The local Hertfordshire Constabulary licensing officer will be informed by email within 24 hours in the event of the breakdown of the CCTV recording equipment. The equipment is to be repaired and in operation as soon as possible.
  
5. CCTV images are to be kept for a minimum of 31 days and produced to a Police Officer, Police Licensing Officer, Police and Community Safety Officer, Stevenage Council Licensing Officer or other Stevenage Council authorised officer (an 'authorised officer') within 24 hours of a written request that enables the processor to identify a condition for processing under UK GDPR and Data Protection legislation. The images should be provided in a format that is viewable by the person requesting them. CCTV images will be date and time dated. CCTV images shall be available for immediate viewing on a monitor at the Hotel by all the categories of person mentioned above. There shall be at least one CCTV monitor in the reception or front office of the Hotel for staff to monitor activity within the Hotel. A member of staff who can monitor the CCTV system shall be on duty at all times.
  
6. An Incident record log shall be maintained (either written or electronically recorded) of the following matters :
  - a) All incidents of crime or disorder that occur at the Hotel or are reported to Hotel staff
  - b) All calls made to Police about situations other than crime and disorder
  - c) All refusals of alcohol sales
  - d) All visits by Police or other Responsible Authority officers
  - e) All evictions of guests or customers
  - f) The times worked by SIA staff including their name and badge number
  - g) Any faults affecting the CCTV system.

This log shall be available for immediate viewing upon request by an authorised officer.

7. A Challenge 25 Policy shall be adopted for alcohol sales. Posters advising customers of the operation of Challenge 25 shall be displayed in prominent places near the till at sales bars. A record of alcohol sale refusals will be kept as detailed in condition 6 and available for viewing as detailed in condition 6.
  
8. Any member of staff responsible for the sale or supply of alcohol at the premises will receive ongoing training in relation to the legislation governing the sale by retail of alcohol to include under age and proxy sales. A record of such training will be maintained on site and produced to an authorised officer on request.
  
9. Conditions applicable to the licensed use of the Function Suite ('the facilities') after 23:00.
  - a) The facilities will be limited to invitees or ticket holder only
  - b) The authorisation of customers to use the facilities will be checked before they are allowed access to those facilities
  - c) Details of the organisers of the function/s and the nature of the same will be maintained on site and available for inspection by an authorised officer on request.
  - d) 'An event' will be defined as use of the facilities for ticketed events. In respect of an event the local Hertfordshire Constabulary licensing officer (the 'police licensing officer') will be given 14 days' notice of the event and the DPS will be responsible for ensuring that such details of the event as that officer may require is provided to that officer. This condition will be applied to any TEN given in respect of any such event.
  - e) In respect of an event SIA licensed security staff will be deployed as indicated unless the police licensing officer waives or reduces such requirement on production of a risk assessment at least 14 days prior to the event. SIA licensed security staff will be on duty for 30 minutes prior to the start of the event until 30 minutes after the facilities close. If there is no such waiver the minimum number of security staff will be
    - For an event hosted for 100-200 guests – 2
    - For an event hosted for 201-400 guests – 2 until 23:00 and 3 thereafter
    - For an event hosted for 401-500 guests – 2 until 23:00 and 4 thereafter
    - For an event hosted for 501-620 guests - 2 until 23:00; 3 until 00:00 and 5 thereafter
  - f) If security staff are used on any occasion they shall be required to wear their badge so that it can be clearly seen whilst they are on duty.

- g) The DPS or member of staff aged 18 or over who has been authorised in writing by the DPS will be on duty at the premises throughout any function or event hosted for more than 100 guests.
- h) Except for customers permitted to temporarily leave and then re-enter the premises (to for example smoke) there shall be no new admission to the premises after midnight.
- i) No child under the age of 16 shall be admitted to the facilities at any time for or during an event unless accompanied by a responsible adult.
- j) Notices will be clearly exhibited at the exits requiring customers to leave the premises and the area quickly and quietly and to have regard for any residents in the area.
- k) Windows will be kept closed when musical regulated entertainment is played.
- l) No music or amplified sound shall be generated within the facilities so as to give rise to a statutory nuisance within any private neighbouring dwelling.

The Applicant was advised of their right of appeal to the Magistrates' Court against the above decision within 21 days of the date of the decision (19 October 2021).

5 **URGENT PART 1 BUSINESS**

None.

6 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

7 **URGENT PART II BUSINESS**

None.

**CHAIR**

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## STEVENAGE BOROUGH COUNCIL

### LICENSING COMMITTEE

#### HEARING OF LICENCE APPLICATIONS – PROCEDURE

The Committee will apply the following procedure when considering Liquor Licence applications and Review applications to ensure adherence to the rules of natural justice.

1. The Committee Administrator will introduce the Licensing Officer, Responsible Authority representatives, interested parties and the Premises Licence Holder and any representative to the Committee. The Chair will introduce the members of the Committee to these parties.
2. The Licensing Officer will outline the reason for the hearing and report on the facts of the case. Members of the Committee, the Responsible Authority representatives and Premises Licence Holder (and/or representative) may ask questions of the Licensing Officer.
3. The Responsible Authority representatives may then state their case, calling any witnesses.
4. With the Chair's permission, Members of the Committee and the Premises Licence Holder (and/or representative) may then ask questions of the Responsible Authority representatives.
5. The Premises Licence Holder (and/or representative) will state their case, calling any witnesses they wish.
6. With the Chair's permission, Members of the Committee and objectors may then ask questions of the Premises Licence Holder (and/or representative).
7. The Responsible Authority representatives are then invited to sum up.
8. The Premises Licence Holder (and/or representative) is then invited to sum up.
9. The Responsible Authority representatives, Premises Licence Holder (and representative) and the Licensing Officer will then be asked to retire for the Committee to consider the matter and make its decision.
10. At the conclusion of its deliberations, the Committee will EITHER invite all parties to return to the meeting to deliver its decision OR inform all parties of its decision in writing as soon as possible after the meeting. In either event, reasons will be given for the Committee's decision.

#### **NOTES:**

- (1) EACH PARTY WILL BE AFFORDED A REASONABLE AMOUNT OF TIME TO PRESENT THEIR CASE.**
- (2) ALL PARTIES MAY ASK FOR CLARIFICATION OF ANY POINT AT ANY TIME IN THE PROCEEDINGS.**
- (3) THE COMMITTEE ADMINISTRATOR AND COUNCIL'S SOLICITOR WILL BE PRESENT THROUGHOUT THE MEETING AND MAY ASK QUESTIONS AT ANY TIME TO ASSIST THE COMMITTEE.**

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Part 1 – Release to Press



Agenda item:

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**Meeting**                    Licensing Committee

**Portfolio Area**        Communities, Community Safety and Equalities

**Date**                        2<sup>nd</sup> December 2021

**APPLICATION FOR A VARIATION OF PREMISES LICENCE – THE CROOKED BILLET PUBLIC HOUSE – SYMONDS GREEN LANE, SYMONDS GREEN STEVENAGE, SG1 2HP.**

**Authors**                    Julie Dwan | Ext. 2493

**Lead Officers**            Christine Walker-Wells | Ext. 2247

**Contact Officer**        Julie Dwan| Ext. 2493

**1            PURPOSE**

1.1        To determine an application for the variation of a Premises Licence for The Crooked Billet Public House, Symonds Green Lane, Symonds Green, Stevenage. SG1 2HP. Local residents have made representations against this application.

**2            RECOMMENDATIONS**

2.1        That the Committee reviews the evidence presented by Local residents and applicant (and/or representatives) and determines what action should result in respect of the Variation of Premises Licence application.

**3            SUMMARY OF APPLICATION**

3.1        Greene King Retailing Ltd has applied for the variation of the premises licence for The Crooked Billet Public House, Symonds Green Lane, Symonds

Green. Stevenage SG1 2HP. The variation proposes extending the hours for the sale of alcohol from 23.00hrs to midnight on Sunday through to Thursday inclusive and extending the hours from Midnight to 01.00hrs the following morning on Fridays and Saturdays. Late night refreshment will be extended from 23.30hrs to midnight on Sundays through to Thursdays. On Friday and Saturday it will be extended from Midnight to 01.00hrs the following morning. Opening hours will be extended from 23.30hrs to 00.30hrs Sundays through to Thursdays and from 00.30hrs to 01.30hrs the following morning on Fridays and Saturdays. Further changes to the licensing conditions are detailed within the application. This application was accepted as valid and duly made by the Council on 11<sup>th</sup> October, 2021. A copy of the application is attached at Appendix A.

#### **4 BACKGROUND INFORMATION**

- 4.1 The Crooked Billet is a licensed premises which until recently has been operating as a pub. It is now undergoing renovation, a new management team has been installed and they state that they wish to run the premises as a restaurant and bar. The premises are situated at one end of a semi-rural part of Stevenage. Although the premises are bounded by residential properties, it stands alone with no adjoining properties; it stands back from the road. A location map is attached at Appendix B. At the time of writing this report, the premises are undergoing renovation and are not open for trade.
- 4.2 The nearest Licensed premises are the Fisherman Public House in Fishers Green, just under a mile away.
- 4.3 There have been two recent complaints about the premises in connection with its renovation. There are no recent complaints which can be connected to the running of the premises.

#### **5 RESPONSIBLE AUTHORITIES**

- 5.1 No representations have been made by any of the Responsible Authorities.

#### **6 INTERESTED PARTIES**

- 6.1 Representations have been made by local residents who have concerns; these are attached at Appendix C. To summarise residents believe that the extension to opening hours and the hours permitted for licensable activities to a premises situated in a quiet, Conservation/residential area, with very little traffic will cause an increase in noise and Public nuisance late at night.

## **7 IMPLICATIONS**

### **7.1 Financial Implications**

7.1.1 There are no financial or resource implications arising from the content of this report.

### **7.2 Legal Implications**

7.2.1 The Committee is advised that paragraphs 9.1 – 9.10 & 9.31- 10.10 of the Guidance under section 182 of the Act describe the powers of a Licensing Authority on the determination of an application.

7.2.2 The following options are available to the committee under section 35(4) (a) and (b) of the Licensing Act 2003:

- To modify the conditions of the licence
- To reject the whole or part of the application

### **7.3 Policy Implications**

#### **7.3.1 *Stevenage Borough Council Statement of Licensing Policy 2020 – 2025***

The following sections of the licensing authority's statement of licensing policy apply to this application:

17.2 The Licensing Authority, in determining if the application for a review is relevant, will have regard to the current guidance issued by the Secretary of State under section 182 of the Act in so far as to whether an application is frivolous, vexatious or repetitious. Representations made by a responsible authority cannot be deemed as being frivolous, vexatious or repetitious.

17.4 In instances where the crime prevention objective is being undermined, revocation, even in the instance of this being a first review of the premises licence, or club premises certificate, will be given serious consideration.

#### **7.3.2 *Guidance issued under section 182 of the Licensing Act 2003***

The Committee is reminded of the Guidance issued under section 182 of the Licensing Act 2003. These particular sections are relevant to this review application:

The Review Process paragraphs 11.1 – 11.11

Repetitious Representations paragraphs 11.12 – 11.15

Reviews arising in connection with crime paragraphs 11.24 – 11.28

### **7.4 Equalities and Diversity Implications**

7.4.1 Any decision by the Committee is based on evidence before it at the meeting; there are no equalities and diversity implications.

## **7.5 Crime and Disorder**

- 7.5.1 The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.

## **8 BACKGROUND DOCUMENTS**

- BD1 Licensing Act 2003
- BD2 Stevenage Borough Council, Statement of Licensing Policy 2020-2025
- BD3 Guidance issued under section 182 of the Licensing Act 2003

## **9 SUPPLEMENTARY INFORMATION**

Prior to the end of the consultation period for this application, licensing officers met with the applicants to discuss the representations received. At this meeting the applicants were asked if they would be willing to Voluntarily amend their application for Variation of Premises licence to include the following conditions:

- No deliveries may be made to the premises between 22.00hrs and 08.00hrs.
- No Rubbish, including bottles, shall be moved, removed or placed in outside areas between 22.00hrs and 08.00hrs.

The Applicants were also asked if they would be willing to have a conciliation meeting with local residents who had made representation against the application. The applicants were unable to decide upon these requests at the meeting. Subsequently, on 17<sup>th</sup> November 2021, the applicants legal representative contacted the licensing team by email to advise that the applicants had accepted the conditions detailed above. The applicants were also prepared to attend a conciliation meeting.

The outcome of this meeting will not be known before the deadline for the publishing of this report.

## **10 APPENDICES**

- A Application to vary a premises licence
- B Location map
- C Representations from Local residents
- D Current Premises Licence

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Greene King Retailing Limited

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

<b>Premises licence number</b> SBCL0136
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**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description Crooked Billet Symonds Green Lane			
Post town	Stevenage	Postcode	SG1 2HP

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£38,000.00 – Band C

**Part 2 – Applicant details**

Daytime contact telephone number			
E-mail address (optional)	licensingpp@greeneking.co.uk		
Current postal address if different from premises address	Westgate Brewery		
Post town	Bury St Edmunds	Postcode	IP33 1QT

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

This is an application to change the layout and design of the premises in accordance with the submitted plan, drawing number BHB/BA/02. The change is a slight reduction in the bar servery.

To extend the supply of alcohol Sunday to Thursday until 00.00 (currently permitted until 23.00) and on Friday and Saturday until 01.00 (currently permitted until 00.00).

To extend late night refreshment Sunday to Thursday until 00.00 (currently permitted until 23.30) and on Friday and Saturday until 01.00 (currently permitted until 00.00)

To allow the premises to open 30 minutes following the end of licensable activity.

To remove the following conditions from annex 2 of the premises licence:

1. The premises will be a member of Pubwatch
3. Please leave quietly signs
4. Delivery and collection times not to be changed
7. All windows and external doors to be kept shut during live performance save for customer access and egress.
9. Children to be allowed in the dining area only, unless passing from one place to another.

To replace with the following conditions:

1. All staff who have direct dealings with customers shall be trained in the following:
  - (i) Licensing law and in particular that relating to the sale of alcohol;
  - (ii) The Challenge 21 policy;
  - (iii) The premises licence and its conditions.

A record shall be kept of this training which will be refreshed no less than every 6 months and this record shall be available for inspection by the Licensing Authority or Police upon request.

2. An incident and refusals log ('the log') will be kept and maintained at the premises and all incidents and refusals of sales of alcohol shall be recorded in it. As a minimum, the log will record the date and time of the incident/ refusal, the name of the person making the entry, the nature of the incident/ refusal and any actions taken.

3. The DPS or suitably nominated colleague to regularly attend Pubwatch or other similar scheme, where in operation.

4. The DPS/ manager will undertake a weekly inspection of the public areas of the premises to identify anything that might present an identifiable risk to public safety. Any risks identified that are deemed to be unreasonable must be rectified at the earliest possible opportunity.

- 5. A sign will be displayed at each exit from the premises asking customers to respect the rights of nearby residents not to be disturbed.
  - 6. All windows and doors shall remain closed during regulated entertainment, except for access and egress.
  - 7. A dispersal policy ('the policy') will be drawn up and implemented to ensure that as far as practicable customers leaving the premises at the end of each night's trading session do so quickly and quietly. The policy will be disseminated to staff as required to ensure that it is properly implemented and a copy kept at the premises for inspection by licensing or other responsible authority officers on request.
  - 8. A challenge 21 policy shall operate in the premises in relation to the sale of alcohol.
  - 9. Children are to be supervised by a responsible adult at all times.
- All other conditions to remain unchanged.
- Locations of fire safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.
- Any detail shown on the plan that is not required by the licensing plan regulations is indicative only and subject to change.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | <b>Provision of regulated entertainment (Please see guidance note 3)</b>                                    | <b>Please tick all that apply</b> |
|---|-----------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>          |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>          |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>          |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>          |
| e) live music (if ticking yes, fill in box E)   | <input type="checkbox"/>          |
| f) recorded music (if ticking yes, fill in box F)   | <input type="checkbox"/>          |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>          |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>          |

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat								
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)	
Day	Start	Finish		
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)	
Tue				
Wed				
Thur				Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
Tue								
Wed						State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat								
Sun								

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur								
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)					
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)  <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)  <u>Non standard timings. Where you intend to use the premises for</u> <u>the playing of recorded music at different times to those listed in</u> <u>the column on the left, please list</u> (please read guidance note 7)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 5)		
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 6)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Wed			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)		
Thur			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Fri					
Sat					
Sun					

1

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>						
				Outdoors	<input type="checkbox"/>						
				Both	<input checked="" type="checkbox"/>						
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 5)								
Mon											
	23.00	00.00									
Tue											
	23.00	00.00									
Wed						<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 6)					
	23.00	00.00									
Thur											
	23.00	00.00									
Fri									<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7) As per the existing premises licence.		
	23.00										
Sat		01.00									
	23.00										
Sun		01.00									
	23.00	00.00									

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)					
Mon								
	11.00	00.00						
Tue								
	11.00	00.00						
Wed								
	11.00	00.00						
Thur						<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
	11.00	00.00						
Fri								
	11.00							
Sat		01.00						
	11.00							
Sun		01.00						
	11.00	00.00						

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 10).</p> <p>None.</p>
---



L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon		00.30	<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 7)</p> <p>Good Friday from 11.00 to 01.30 All other hours to remain as per the existing premises licence.</p>
	11.00		
Tue		00.30	
	11.00		
Wed		00.30	
	11.00		
Thur		00.30	
	11.00		
Fri		00.30	
	11.00		
Sat		01.30	
	11.00		
Sun		01.30	
	11.00		

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

1. The premises will be a member of Pubwatch
3. Please leave quietly signs
4. Delivery and collection times not to be changed
7. All windows and external doors to be kept shut during live performance save for customer access and egress.
9. Children to be allowed in the dining area only, unless passing from one place to another.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

1. All staff who have direct dealings with customers shall be trained in the following:

- (i) Licensing law and in particular that relating to the sale of alcohol;
- (ii) The Challenge 21 policy;
- (iii) The premises licence and its conditions.

A record shall be kept of this training which will be refreshed no less than every 6 months and this record shall be available for inspection by the Licensing Authority or Police upon request.

**b) The prevention of crime and disorder**

2. An incident and refusals log ('the log') will be kept and maintained at the premises and all incidents and refusals of sales of alcohol shall be recorded in it. As a minimum, the log will record the date and time of the incident/ refusal, the name of the person making the entry, the nature of the incident/ refusal and any actions taken.

3. The DPS or suitably nominated colleague to regularly attend Pubwatch or other similar scheme, where in operation.

**c) Public safety**

4. The DPS/ manager will undertake a weekly inspection of the public areas of the premises to identify anything that might present an identifiable risk to public safety. Any risks identified that are deemed to be unreasonable must be rectified at the earliest possible opportunity.

**d) The prevention of public nuisance**

5. A sign will be displayed at each exit from the premises asking customers to respect the rights of nearby residents not to be disturbed.

6. All windows and doors shall remain closed during regulated entertainment, except for access and egress.

7. A dispersal policy ('the policy') will be drawn up and implemented to ensure that as far as practicable customers leaving the premises at the end of each night's trading session do so quickly and quietly. The policy will be disseminated to staff as required to ensure that it is properly implemented and a copy kept at the premises for inspection by licensing or other responsible authority officers on request.

**e) The protection of children from harm**

8. A challenge 21 policy shall operate in the premises in relation to the sale of alcohol.
9. Children are to be supervised by a responsible adult at all times.

Checklist:

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. **Online submission**
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	11 October 2021
Capacity	Solicitor to applicant

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent** (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 15) Amy King TLT Solicitors One Redcliff Street			
<b>Post town</b>	Bristol	<b>Post code</b>	BS1 6TP
<b>Telephone number (if any)</b>	0333 006 0472		
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b> amy.king@tltsolicitors.com			

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  6. For example (but not exclusively), where the activity will occur on additional days during the summer months.

7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
15. This is the address which we shall use to correspond with you about this application.

The Crooked Billet encompassing The Thatched Cottage, 12 Newlyn Close and 1 Nursery Cotta

Scale 1:800



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Aerial Imagery © Copyright GeoPerspectives 2010

PRODUCED BY STEVENAGE BOROUGH COUNCIL

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**The Thatched Cottage  
Symonds Green Lane  
Stevenage  
Herts  
SG1 2HP  
0148 312063 / 07939 532381**

**01 November 2021**

**Ref: 21/00653/LAPRE2**

**Dear Sir or Madam,**

**I am writing to express my concern about the application to extend the licensing hours at the premises formerly known as The Crooked Billet .**

**Symonds Green Lane is a no through road, meaning that all motorised traffic approaching or leaving the premises has to pass the same half-dozen houses. A nightly closing time of midnight, with an additional 30 minutes “drinking-up time” is likely to cause late-night noise for residents. Worse still, extending closing time to 1am could mean noise until almost 2am, which is bound to disturb sleep. Customers leaving on foot and walking in the opposite direction will pass at least the outer edge of the Blakeney Estate, an area of accommodation catering for older people who are also likely to be disturbed.**

**Symonds Green residents have been told that the premises will be a “high-class steak house”, and as such it’s hard to imagine why it would need to be open until 1am. However, flashing, colour-changing lights have been installed throughout the ground floor suggesting something more akin to a night club. If this is the case a 1am closing time could also result in an influx of customers after other establishments close, resulting in even more traffic on what is effectively a single-lane road.**

**Additionally, the Green is rich with nocturnal wildlife including hedgehogs, deer, foxes and badgers. Although my objections to extended opening hours clearly indicate an element of self-interest, I am also concerned about the effect that tired customers, eager to get home in the early hours, may have on this conservation area.**

**I never had cause to complain about The Crooked Billet when it was a traditional pub. When I moved to Symonds Green I took its proximity into consideration, and if it was occasionally noisier than usual I accepted that it was only to be expected.**

**i would ask you to please consider seriously whether there is any need to extend licensing hours beyond those already authorised.**

**Yours faithfully,**

A handwritten signature in black ink, appearing to read 'Catherine Green', written in a cursive style.

**Catherine Green (Mrs)**



STEVENAGE BOROUGH COUNCIL LICENSING & AUTHORITY

DANESHILL HOUSE

DANESTRETE

STEVENAGE

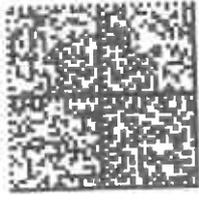
HERTS

SG1 1HN

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- 3 NOV 2021

POST ROOM



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**1 Nursery Cottage  
Symonds Green Lane  
Stevenage  
HERTS SG1 2HP**

1<sup>ST</sup> November 2021

[a.c.goldstone100@gmail.com](mailto:a.c.goldstone100@gmail.com)

**Environmental Health and Licensing,  
Stevenage Borough Council,  
Daneshill House,  
Danestrete,  
Stevenage  
HERTS SG1 1HN.**

**[By email to env.health@stevenage.gov.uk](mailto:env.health@stevenage.gov.uk)**

Dear Sirs,

**Ref: Licensing Application ref 21/00653/LaPRE2.**

**The Crooked Billet, Symonds Green Lane, Stevenage SG1 2HP**

We would refer to the Licensing Application for alterations to the Licensing to the Crooked Billet Public House - ref 21/00653/LaPRE2.

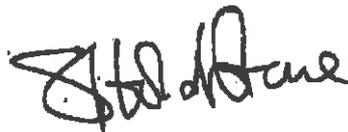
We note that the owners of the Crooked Billet Public House in Symonds Green are looking to alter and extend the licensing arrangements. The reason for the application to change the licensing hours is unclear. We would like to record that we object to the proposal to extend the hours and consider it to be inappropriate.

The Crooked Billet Pub is within a residential area and the only means of access, vehicle and pedestrian, is through the residential area via Eastbourne Avenue and Symonds Green Lane. Both roads are closely edged by residential housing. This area is currently very quiet with very little traffic during the day and evening. If the application is approved cars and pedestrians would leave via these roads and paths disturbing residents through the late evening to early hours of the morning. The alteration to the hours will affect the residents in the Symonds Green area and cause a nuisance late at night.

The Crooked Billet Pub is also within a Conservation Area and the extension to the hours will affect the character of the area. The pub has always been family orientated and we do not consider that a late-night extension is warranted.

To conclude, we object to the proposal to extend the opening hours of the Crooked  
Billet Public House as the proposal are not appropriate for a residential area and will  
affect the character of the Conservation area.

Yours faithfully



Mr and Mrs A.C. Goldstone

To:

Stevenage Borough Council  
Licensing Authority  
Daneshill House  
Danestrete  
Stevenage SG1 1HN

By email: [licensing@stevenage.gov.uk](mailto:licensing@stevenage.gov.uk)

24th October 2021

Dear Sirs,

**Representations / Objections to the application for the variation to the premises licence:**

**Premises: The Crooked Billet, Symonds Green Lane, Stevenage SG1 2HP**

**Grounds: Prevention of Public Nuisance.**

We hereby make the following representations in respect of the application for the variation of the premises licence for the Crooked Billet, Symonds Green Lane, Stevenage ("the Crooked Billet"), objecting to the following proposed variations to:

1. extend the supply of alcohol Sunday to Thursday until 00.00 (currently permitted until 23.00);
2. extend the supply of alcohol Friday and Saturday until 01.00 (currently permitted until 00.00);
3. extend late night refreshment Sunday to Thursday until 00.00 (currently permitted until 23.30);
4. extend late night refreshment Friday and Saturday until 01.00 (currently permitted until 00.00); and
5. allow the premises to open 30 minutes following the end of the licensable activity;

on the grounds of the prevention of public nuisance.

The Crooked Billet is located in close proximity to residential housing and the nearby residents will suffer from the public nuisance created by above the proposed variations. We live close by the Crooked Billet and whilst we welcome the pub re-opening we object to the proposed variations set out above on the grounds of the prevention of public nuisance in particular in respect of:

- a. increased late night noise:
  - i. caused by customers entering and leaving the pub during the extended hours;
  - ii. emanating from the premises during the extended hours;
  - iii. caused by customers using the large beer garden and smoking area; and
  - iv. caused by customers driving from the Crooked Billet at the extended hours;

Previously there have been many occasions when we could audibly hear late night noise from the Crooked Billet, extending the hours would increase the duration of and risk of late night noise nuisance.

The Crooked Billet is situated such that people pre-dominantly would (and whilst it was open did) drive to it. The variations would result in increased noise nuisance due to cars driving away at these extended hours and customers leaving at these late extended hours.

- b. Increased light pollution from the lights of the Crooked Billet whilst it operates during the extended hours.

Nearby residents will suffer from the public nuisance created by allowing the variations to extend the hours and allow the premises to open until 01.30. A comparable public house is the Fisherman, Fishers Green in Stevenage SG1 2JA, which is also located in proximity to residential housing and that pub is open until 11pm Friday and Saturday and 10.30pm for the rest of the week.

This representation has been made within the time period for representations.

Yours faithfully

David Morgan and Anne Morgan  
Address: 12 Newlyn Close, Symonds Green Lane, Stevenage, Herts SG1 2JD

LICENSING ACT 2003  
**PREMISES LICENCE**

**SBCL0136**

LICENSING AUTHORITY



**Daneshill House  
Danestrete  
Stevenage  
Herts  
SG1 1HN**

Part 1 – Premises Details

The Crooked Billet  
Symonds Green Lane  
Stevenage  
Herts  
SG1 2HP

**Telephone Number: 01438 722558**

**Where the Licence is time limited the dates: - 31 December 9999**

**Licensable Activities authorised by the licence:**

- E - Performance of Live Music
- F - Playing Recorded Music
- H - Anything Similar falling within E,F or G
- I - Late Night Refreshment
- J - Sale of Alcohol

**The times the licence authorises the carrying out of licensable activities:**

**E - Performance of Live Music (Indoors)**

	<b>From:</b>	<b>To:</b>
Sunday-Thursday	18:00	23:00
Friday-Saturday	18:00	00:00

Good Friday	18.00	01.00	
Easter Saturday	18.00	01.00	
Easter Sunday	18.00	00.00	
Easter Monday	18.00	00.00	
St Patrick's Day (17th March)	18.00	00.00	Until 01.00hrs if on Fri/Sat
St Georges's Day (23rd April)	18.00	00.00	Until 01.00hrs if on Fri/Sat
Bank Holiday Saturdays	18.00	01.00	
Bank Holiday Sundays	18.00	00.00	
Bank Holiday Mondays	18.00	00.00	
Christmas Eve	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Christmas Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Boxing Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
New Years Eve	18.00	23.00	Until 00.00hrs if on Fri/Sat
New Years Day	18.00	00.00	Until 01.00hrs if on Fri/Sat
Publicly Declared Holiday	18.00	00.00	Until 01.00hrs if on Fri/Sat

**F - Playing Recorded Music (Indoors and Outdoors)**

	<b>From:</b>	<b>To:</b>	
Monday-Sunday	00:00	00:00	24hrs

**H - Anything Similar falling within E,F or G (Indoors)**

	<b>From:</b>	<b>To:</b>	
Sunday-Thursday	18:00	23:00	
Friday-Saturday	18:00	00:00	
Good Friday	18.00	01.00	
Easter Saturday	18.00	01.00	
Easter Sunday	18.00	00.00	
Easter Monday	18.00	00.00	
St Patrick's Day (17th March)	18.00	00.00	Until 01.00hrs if on Fri/Sat
St Georges's Day (23rd April)	18.00	00.00	Until 01.00hrs if on Fri/Sat
Bank Holiday Saturdays	18.00	01.00	
Bank Holiday Sundays	18.00	00.00	
Bank Holiday Mondays	18.00	00.00	
Christmas Eve	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Christmas Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Boxing Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
New Years Eve	18.00	23.00	Until 00.00hrs if on Fri/Sat
New Years Day	18.00	00.00	Until 01.00hrs if on Fri/Sat
Publicly Declared Holiday	18.00	00.00	Until 01.00hrs if on Fri/Sat

**I - Late Night Refreshment (Indoors and Outdoors)**

	<b>From:</b>	<b>To:</b>
Sunday-Thursday	23:00	23:30
Friday-Saturday	23:00	00:00

Good Friday	00.00	01.00	
Easter Saturday	23.00	01.00	
Easter Sunday	23.00	00.30	
Easter Monday	23.00	00.30	
St Patrick's Day (17th March)	23.00	00.30	Until 01.00hrs if on Fri/Sat
St George's Day (23rd April)	23.00	00.30	Until 01.00hrs if on Fri/Sat
Bank Holiday Saturdays	23.00	01.00	
Bank Holiday Sundays	23.00	00.30	
Bank Holiday Mondays	23.00	00.30	
Christmas Eve	23.00	00.30	Until 01.00hrs if on Fri/sat
Christmas Day	23.00	00.30	Until 01.00hrs if on Fri/Sat
Boxing Day	23.00	00.30	Until 01.00hrs if on Fri/Sat
New Years Eve	23.00	05.00	
New Years Day	23.00	00.30	Until 01.00hrs if on Fri/Sat
Publicly Declared Holidays	23.00	00.30	Until 01.00hrs if on Fri/Sat

**J - Sale of Alcohol** (Alcohol is supplied for consumption both on and off the Premises)

	<b>From:</b>	<b>To:</b>	
Sunday-Thursday	11:00	23:00	
Friday-Saturday	11:00	00:00	
Good Friday	11.00	01.00	
Easter Saturday	11.00	01.00	
Easter Sunday	11.00	00.00	
St Patrick's Day (17th March)	11.00	00.00	Until 01.00hrs if on Fri/Sat
St Georges's Day (23rd April)	11.00	00.00	Until 01.00hrs if on Fri/Sat
Bank Holiday Saturdays	11.00	01.00	
Bank Holiday Sundays	11.00	00.00	
Bank Holiday Mondays	11.00	00.00	
Christmas Eve	11.00	00.00	Until 01.00hrs if on Fri/Sat
Christmas Day	11.00	00.00	Until 01.00hrs if on Fri/Sat
Boxing Day	11.00	00.00	Until 01.00hrs if on Fri/Sat
New Years Eve	11.00	00.00	
New Years Day	00.01	00.00	Until 01.00hrs if on Fri/Sat
Publicly Declared Holiday	11.00	00.00	Until 01.00hrs if on Fri/Sat

**The opening hours of the premises: From: To:**

Sunday-Thursday	11:00	23:30	
Friday-Saturday	11:00	00:30	
Good Friday	11.00	00.30	
Easter Saturday	11.00	01.30	
Easter Sunday	11.00	00.30	
Easter Monday	11.00	00.30	
St Patrick's Day (17th March)	11.00	00.30	Until 01.30hrs if on Fri/Sat
St George's Day (23rd April)	11.00	00.30	Until 01.30hrs If on Fri/Sat
Bank Holiday Saturdays	11.00	01.30	
Bank Holiday Sundays	11.00	00.30	
Bank Holiday Mondays	11.00	00.30	
Christmas Eve	23.00	00.30	Until 01.30hrs if on Fri/Sat
Christmas Day	23.00	00.30	Until 01.30hrs if on Fri/Sat
Boxing Day	11.00	00.30	Until 01.30hrs if on Fri/Sat
New Years Eve	11.00	00.00	
New Years Day	00.01	00.30	(Next Day) Until 01.30hrs if on Fri/Sat
Publicly Declared Holiday	11.00	00.30	Until 01.30 if on a Fri/Sat

**Where the licence authorises supplies of alcohol whether these are on and /or off supplies:**

Alcohol is supplied for consumption both on and off the Premises

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:**

Greene King Retailing Limited  
Westgate Brewery, Bury St Edmonds, Suffolk, IP33 1QT,

**01284 714140**

**Registered number of holder, for example company number, charity number (where applicable)**

Greene King Retailing Limited

05265451

**Name address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Richard Edwards  
The Crooked Billet  
Symonds Green Lane  
Stevenage  
Herts  
SG1 2HP

07966 340954

**Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor (where the premises authorises for the supply of alcohol):**

**Personal Licence Number:** SBC0574  
**Licensing Authority:** Stevenage Borough Council

## ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence –
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
  
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
  
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
6. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**

- 1) The premises will be a member of Pubwatch
- 2) No external drinking after 23.00 hours
- 3) Please leave quietly signs
- 4) Delivery & Collection times not to be changed
- 5) No external regulated entertainment
- 6) External background music to be turned off at 21.00 hours
- 7) All windows and external doors to be kept shut during live performance save for customer access and egress
- 8) No children to be allowed on the site after 22.00 hours
- 9) Children to be allowed in dining area only, unless passing from one place to another

**ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING**

Not applicable.

**ANNEX 4 – AUTHORISED PLANS**

One plan attached: Drawing No. 856-08 Revision A - dated: 03.05.13



**Zayd Al-Jawad**  
**Assistant Director, Planning & Regulation**

**Date: 3rd October 2017**

# PREMISES LICENCE SUMMARY



Daneshill House  
Danestrete  
Stevenage  
Herts  
SG1 1HN

## Part 1 – Premises Details

The Crooked Billet  
Symonds Green Lane  
Stevenage  
Herts  
SG1 2HP

Telephone Number: 01438 722558

Where the Licence is time limited the dates: - 31 December 9999

### Licensable Activities authorised by the licence:

E - Performance of Live Music  
F - Playing Recorded Music  
H - Anything Similar falling within E,F or G  
I - Late Night Refreshment  
J - Sale of Alcohol

### The times the licence authorises the carrying out of licensable activities:

#### E - Performance of Live Music (Indoors)

	From:	To:
Sunday-Thursday	18:00	23:00
Friday-Saturday	18:00	00:00

Good Friday	18.00	01.00	
Easter Saturday	18.00	01.00	
Easter Sunday	18.00	00.00	
Easter Monday	18.00	00.00	
St Patrick's Day (17th March)	18.00	00.00	Until 01.00hrs if on Fri/Sat
St Georges's Day (23rd April)	18.00	00.00	Until 01.00hrs if on Fri/Sat
Bank Holiday Saturdays	18.00	01.00	
Bank Holiday Sundays	18.00	00.00	
Bank Holiday Mondays	18.00	00.00	
Christmas Eve	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Christmas Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
Boxing Day	18.00	00.00	Until 01.00hrs if on a Fri/Sat
New Years Eve	18.00	23.00	Until 00.00hrs if on Fri/Sat
New Years Day	18.00	00.00	Until 01.00hrs if on Fri/Sat
Publicly Declared Holiday	18.00	00.00	Until 01.00hrs if on Fri/Sat

**F - Playing Recorded Music (Indoors and Outdoors)**

	<b>From:</b>	<b>To:</b>	
Monday-Sunday	00:00	00:00	24hrs

**H - Anything Similar falling within E,F or G (Indoors)**

	<b>From:</b>	<b>To:</b>	
Sunday-Thursday	18:00	23:00	
Friday-Saturday	18:00	00:00	
Good Friday	18.00	01.00	
Easter Saturday	18.00	01.00	
Easter Sunday	18.00	00.00	
Easter Monday	18.00	00.00	
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Publicly Declared Holiday	18.00	00.00	Until 01.00hrs if on Fri/Sat

**I - Late Night Refreshment (Indoors and Outdoors)**

	<b>From:</b>	<b>To:</b>
Sunday-Thursday	23:00	23:30
Friday-Saturday	23:00	00:00

Good Friday	00.00	01.00	
Easter Saturday	23.00	01.00	
Easter Sunday	23.00	00.30	
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**J - Sale of Alcohol** (Alcohol is supplied for consumption both on and off the Premises)

	<b>From:</b>	<b>To:</b>	
Sunday-Thursday	11:00	23:00	
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Easter Monday	11.00	00.30	
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**Where the licence authorises supplies of alcohol whether these are on and/or off supplies:**

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**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:**

Greene King Retailing Limited  
Westgate Brewery, Bury St Edmonds, Suffolk, IP33 1QT,

01284 714140

**Registered number of holder, for example company number, charity number (where applicable)**

Greene King Retailing Limited

05265451

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Richard Edwards

**State whether access to the premises by children is restricted or prohibited:**

No Children to be allowed on site after 10pm  
Other restrictions by virtue of Licensing Act 2003



**Zayd Al-Jawad**  
Assistant Director, Planning & Regulation

**Date: 3rd October 2017**

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